

Meeting Minutes

[Hutchinson ES]

Date: [October 28, 2019]

Time: [4:00 PM]

Location: [Oakhill Child, Family & Adolescent Center]

- I. Call to order:
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Jaron Trimble for Dr. Shuanta Broadway	P
Parent/Guardian	Tanika Cole	A
Parent/Guardian	Dawn Felton	P
Parent/Guardian	Courtney Ogletree	A
Instructional Staff	Joni Johnston	P
Instructional Staff	Krystil Oliver	P
Instructional Staff	Kimberly Johnson	A
Community Member	(vacant)	
Community Member	Michael Hopkins	P
Swing Seat	Shereen Zimmerman	P
Student (High Schools)	N/A	

Quorum Established: [YES]

III. Action Items

- a. **Approval of Agenda**
 - i. Motion: M. Hopkins
 - ii. So Moved: K. Oliver
 - iii. Unanimous vote
- b. **Approval of Previous Minutes**
 - i. Motion: M. Hopkins
 - ii. So Moved: J. Johnston
 - iii. Unanimous vote
- c. **Dates for GO Team Meetings (calendar)**
 - i. December 11, 2019 @4:00 p.m. (Oakhill)
 - ii. January 22, 2020 @4:00 p.m. (Oakhill)
 - iii. Motion: M. Hopkins
 - iv. So Moved: S. Zimmerman

- v. Unanimous vote
- vi. **Nomination and Approval of Vacant Community Member Seat**
 - 1. Ms. Alice Flen (Oakhill) – tabled until December meeting

IV. Discussion Items

- a. **GO TEAM Attendance/Removal**
 - i. Parent, Ms. Courtney Ogletree has not attended one meeting
 - ii. M. Hopkins has 2 possible interested parents that he will reach out to
 - iii. Option – District GO Team Pool
 - iv. Nomination will occur at December 11, 2019 meeting
- b. **GO TEAM Officers**
 - i. There is a need for a new secretary; J. Johnston can no longer hold the position
 - ii. K. Oliver has agreed; nomination and approval will occur at December 11th meeting
- c. **G3 Summit, 2019**
 - i. September 28, 2019 (all day session)
 - ii. Reflections: the session was extremely informative; now is the time to work on the Family Engagement Committee
- d. **Information Items**
 - i. Principal's Report
 - 1. Dr. Broadway shared CCRPI data with the GO TEAM – results from the 2019 Georgia Milestones Assessment; results are based on Content Mastery, Progress, Closing the Gap, and Readiness
 - 2. Hutchinson scored 100% in Closing the Gap and is up 12.1% in Content Mastery
 - 3. Dr. Broadway did a comparison with similar APS schools to show the GO TEAM the impact of focusing instruction on SubGroups (i.e. SWD and ELL's). We have closed the gaps with ALL students. We hit the mark.
 - 4. Our Focus: (1) To increase content mastery percentages, and (2) To maintain our growth
 - 5. Stipends have been given to teachers who go above and beyond in supporting their teams (i.e. Grade Level Chairs)
 - 6. CHOICES will be offering Thanksgiving Demonstrations at Oak Hill to support our families during the holiday season

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V. Announcements/Next Steps

- i. See above

VI. Adjournment

Motion made by: [K. Oliver]; So Moved by: [S. Zimmerman]

Members Approving:

Members Opposing:

Members Abstaining:

ADJOURNED AT [4:40 PM]

Minutes Taken By: [Joni Johnston]

Position: [Secretary]

Date Approved: [Insert Date When Approved]